

## CAMPUS SECURITY AUDIT CHECKLIST

Name of the Institution : Ayyanadar Janakiammal Polytechnic College, Sivakasi

S. No.	CAMPUS SECURITY DETAILS	YES/NO	REMARKS
1	Is the entire campus enclosed with a compound wall	YES	
2	Is the perimeter of the college secured with fencing	YES	
3	Are the gates monitored through the day ? Number of gates	YES	One
4	Whether the securities are trained personnel ? Number of securities	YES	Minimum one at a time
5	Have there been any security problems in the past ? ( Issue of weapons possession, vandalism, theft ?)	NO	
6	Whether local patrolling by security personnel is done daily ?	YES	
7	Do you have sufficient number of CCTV cameras installed and functional at all strategic locations with proper control room for analysis and monitoring	YES	
8	Number of CCTV cameras :	97	
9	Whether secluded and unsupervised spots within the campuses are covered with adequate lighting?	YES	
10	Do you have key system in place ? How many keys to be the building? How many keys to classrooms?	YES	One set
11	What hours the Helpdesk staff work ? ➤ In – person ➤ Online ➤ Through phone	ALL MODE	
12	How many complaint boxes are installed	1	
13	Whether all the complaints are documented and resolved	YES	
14	Is there a visitor procedure ? Is it enforced and do you maintain documentation?	YES	
15	Is there any proper monitoring system for workers involved in various service such as Plumbers, Electricians, Construction workers?	YES	
16	Do students have ID cards or other identification, which is always in plain view ? Is this enforced ?	YES	
17	Do all employees have I. D. cards ?	YES	
18	Do you have the local police monitor the campus after hours ?	YES	
19	Have the local police visited the campus and become familiar with the campus layout ?	YES	
20	Are the students aware of College Discipline Codes? Are parents aware? How are they made aware ?	YES	

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21	What is the college's knowledge about the surrounding neighborhoods or areas around the college ?	WELL KNOWN	
22	Is the main entrance to the college easily recognized ?	YES	
23	Is adequate exterior lighting provided as to eliminate all dark areas ?	YES	
24	Are shrubs and trees trimmed as to minimize hidden areas on campus ?	YES	
25	Are all items removed from outside the buildings and near exterior fences that could be used for breaking in or standing and climbing on ? (i.e. Ladders, lumber, trash containers, etc.,)	YES	
26	Are the hidden areas of the college fenced in ? (i.e. courtyards, areas not visible from the front)	YES	
27	Is the campus located in a residential area ? Commercial area ?	Commercial area	
28	Are all classroom / portable doors capable of being locked from the inside ?	NO	
29	Do emergency lights work in the halls ?	YES	
30	Are parking passes / tags issued with the procedures in place to revoke parking passes?	YES	
31	Whether the hostel is monitored by authorised wards ?	YES	
32	Whether the proper monitoring system is maintained in hostels ?	YES	
33	Whether all the faculty and students are downloaded the " KAVAL UTHAVI" app and " DRUG FREE TN" app	YES	

Signature and seal of the Head  
of the Institution

**PRINCIPAL,**  
**AYYANADAR JANAKIAMMAL**  
**POLYTECHNIC COLLEGE,**  
**SIVAKASI - 626 139.**

Signature and seal of the Police  
Officer from nearby police station

**Station house officer /**  
**Sub Inspector of Police**  
**Town Police Station,**  
**Sattur**